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17 January 2023

Performance and Finance Scrutiny Committee

A meeting of the Committee will be held at **10.30 am** on **Wednesday, 25 January 2023** at **County Hall, Chichester, PO19 1RQ**.

The meeting will be available to watch live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>.

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Agenda

10.30 am 1. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. **Minutes of the last meeting of the Committee** (Pages 5 - 12)

The Committee is asked to agree the minutes of the meeting held on 28 November 2022 (cream paper).

3. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.

4. **Responses to Recommendations** (Pages 13 - 28)

The Committee is asked to note the responses to recommendations made at previous meetings of the Committee.

10.35 am 5. **Our Council Plan and Budget 2023-24** (Pages 29 - 262)

The report is presented by the Director of Finance and Support Services. The draft budget for 2023/24 is presented to the Committee for preview and endorsement ahead of the agreement and approval of the Budget at Cabinet on 31 January 2023 and County Council on 17 February 2023. Any issues or concerns raised by the Committee will be considered by the Cabinet ahead of approval at County Council.

The Committee is asked to consider the report and appendices and make any comments to Cabinet to take into account when it considers the draft Revenue Budget 2023/24, draft Capital Strategy 2023/24 to 2026/27, and Treasury Management Strategy Statement 2023/24.

Lunch

The Committee will break for lunch for 30 minutes.

1.35 pm 6. **Recruitment and Retention** (Pages 263 - 268)

The Committee is asked to review the report from the Director of Human Resources and Organisational Development which sets out the mitigating actions proposed to address Corporate Risk 11 in relation to recruitment and retention issues.

The Committee is asked to make any comments for Cabinet and officers to consider when taking forward the actions.

2.20 pm 7. **Work Programme Planning and possible items for future scrutiny**

The Committee is asked to review its current draft work programme taking into account the Forward Plan of Key Decisions and any suggestions from its members for possible items for future scrutiny.

If any member puts forward such an item, the Committee's role at this meeting is to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

(a) **Forward Plan of Key Decisions** (Pages 269 - 278)

Extract from the Forward Plan dated 16 January 2023 – attached.

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

(b) **Work Programme** (Pages 279 - 284)

The Committee to review its draft work programme taking into consideration the checklist at Appendix A.

2.30 pm

8. **Requests for Call-in**

There have been no requests for call-in to the scrutiny committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

9. **Date of next meeting**

The next meeting of the Committee will be at 10.30am on 10 March 2023 at County Hall, Chichester. Probable agenda items include: -

- Quarterly Performance and Resources Report
- Smarter Working Programme
- IT Policy

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 21 February 2023.

To all members of the Performance and Finance Scrutiny Committee

Webcasting

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Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.